

CLIENT CHARTER

Services offered by Drugs Control Administration, Telangana

<i>S. No</i>	<i>Item of work targeted</i>	<i>Maximum Response time (In no. of working days)</i>
1	Grant of manufacturing licenses (excluding LVP, Sera, Vaccines, r-DNA derived drugs)	14 (after joint inspection of the firm with CDSCO)
2	Grant of Sales (retail/ wholesale) Licences	14
3	Recommending for Grant of Licenses to Central Licensing Authority, Delhi with respect to Vaccines and sera; Large Volume parenterals, r-DNA derived drugs and Blood banks	10 (after joint inspection of the firm with CDSCO)
4	Grant of approval for Approved Laboratories	10 (after joint inspection of the firm with CDSCO)
5	Approval of Additional products	10
6	Approval of Technical Staff	10
7	Effecting changes in existing licenses	10
8	Issue of free sale Certificate	7
9	Issue of Market Standing Certificate	7
10	Issue of GMP Certificate	10
11	Issue of Non-Conviction Certificate	7
12	Issue of Production capacity Certificate	7
13	Issue of COPP (WHO GMP) Certificate	20 (after joint inspection of the firm with CDSCO)
14	Issue of test licenses	15